

Bon Accord Community School

Program Support Society (PSS)

Attendance: Carly Rigler, Jared Thompson, Jamie Sandmeier, Katelyne Fleury, Cora-lee O'Bertos, Carmen Siemens, Jerome Chabot, Christy Condin, Debbie McEachren, Krysta Hinchey, Kailey Marshall.

October 2024 Meeting Agenda

Date & Time : October 22, 2024, Call to order 7:06pm

1. Additions/Acceptance of Agenda

- Motion to accept by Christy, seconded by Carmen.

2. Additions/Acceptance of Minutes & Review Action Items

- Motion to accept by Christy accept, seconded by Katelyne.

3. Old Business

- Fridge is in. Complete

4. New Business

A. Fundraising Update

- Winter/Christmas fundraiser email has been sent out. Orders are due October 30. November 26 for pick up.
- Reminder for anyone sending in money by E-transfers to write a note on what it is for. It is difficult to figure out what the money is for when there isn't any notes.
 - There is a sentence on the Fundraiser document already, but maybe a different color font would draw more attention to it??

B. Craft Fair

- 41 tables sold, 7 tables left. So far we have raised \$1340
- Decision needs to be made on which ad to do tonight. Banner vs business card/box ad. Banner is \$125+gst
 - Christy made a motion to do the banner for \$125, Brittany seconded.
- 50/50 price. Last year was \$1. We need to decide if we are keeping the price the same.
 - Motion by Christy to keep ticket price at \$1, seconded by Carmen.

- Jamie brought up an app or online 50/50. IE: Scanning a QR code. Unsure if there would be enough interest in it, but can definitely be looked into.
- We need two different sets of tickets, 1 for door prizes and 1 for 50/50.
- Carmen applying for AGLC license with Suzanne on Thursday.
- We need volunteers for set up on Saturday November 2 at 3-3:15pm.
- Christy, Jean and Stephanie are coming so far.
 - Katelyne can come for set up.
- Volunteers needed for Sunday November 3 between 10 and 3pm for the
- Craft Sale day. So far we have Christy, Stephanie, Jean and Anne.
 - Carly, Jamie and Katelyne can help on the 3rd.
 - Carmen and Adam can help with take down.
- Need access to the office for the day of the sale. Jean needs keys and access to school for setup from 7:30 to 4:30pm. Access needed for the banners, signs, cashbox and other dedicated items for the sale.
 - Jerome to provide access for these items.
- 4H is running the concession.

C. Treasurer report

- As of October 21:
 - AGLC acct - \$18869.34
 - Main PSS - \$25163
 - Gym acct - \$8848

D. Budget

- We used to budget \$5000 for bussing (Swimming, fieldtrips and Drumheller) Projected ending balance \$10864.55.
- 2 buses or 5 weeks ~\$1750, 3 buses ~\$2625 for transportation alone.
- Grade 4 Recreative flex opportunity to go skating. October - Servus place, December - Gymnastics, February- Snow tubing, April - potential Hockey Hookey, June - Kayaking and Canoeing. Total ~\$3150 bussing included.
- AGLC use of proceeds: admin expensive, awards, trophies and plaques, donations, equipment, promotional activities, resource materials, travel in province, uniforms/costumes.
- Carly made a motion to accept the budget, Christy seconded.

E. Hot Lunch Update

- How are allergies dealt with for hot lunches? The concern was with the snacks, and those usually aren't listed specifically for each hot lunch day.
- Is there a way to give a heads up about the snacks being provided? Or a way to track kids with allergies?
- Are usually extras from weeks prior that can easily be swapped out.
 - Jerome is going to do a power announcement.

F. Playground Update

- Reached out to a couple schools that just got new playgrounds. One was in Parkland and the other was in Sturgeon County.
- 2 received generous donation of 50K.
- Muir Lake built theirs in 2 years and it was 240K, they also were one that received the 50K donation.
- Another school did a community build, it took 5 years. It takes a ton of volunteers.
- One of the ladies suggested looking into a CFIB grant. This grant requires you to have 125K in the bank. Once you have the 125K, the government will match it.
- One school found success with reaching out to business that were willing to donate money. The companies typically want proof that you will use the money for the playground.
- A team of 3 that were committed to working on this would be ideal if we are serious about it.

G. New/Other Items

- Online banking for admin rights needs to be updated.
 - Motion made by Carly Rigler to remove previous online admin.
 - Remove Suzanne Bielert and add Brittany Zilinski to be the primary admin on the account.
 - Add Jessica Kampjes to be the secondary admin.
 - Remaining signers on the account are Carly Rigler, Brittany Zilinski and Carmen Siemens.
 - Add Christy Condin and Jessica Kampjes as Signers.
 - Remove Kirsten Sorrell, Stefanie Dawson and Jared Thompson.
 - Seconded by Kailey Marshall.

H. Action Items

- Jerome? - Remind anyone sending in money by E-transfer to make sure they add a note with the name of student and reason for the funds.
- Jerome - Provide items and access for the upcoming Craft Sale.
- Jamie S - Get information on online 50/50 for future consideration.
- Hot Lunch Team - Confirm how allergies are dealt with for snacks.
- Jerome - Send power announcement on the allergy topic.
- Christy & Brittany - Form Playground team.
- Brittany Zilinski - Get the Bank to update Administrative Right and Signers on the account.

Adjourned at 8:13pm

Next Meeting: November 26, 2024