

PSS AGM

BACS

May 23, 2023

Attendance: Jared Thompson, Kessia Brenneis, Suzanne Bielert, Carly Rigler, Jerome Chabot, Courtney Boddez, Lacey Laing, Brittany Zilinski, Cindy Briggs, Stephanie Dawson, Carmen Siemens, Kate Fluery, Christy Condin, Melissa Camarta, Elizabeth Fokkeman (online), Daniel M. (online), Sara Eisenzimmer, Jessica Kampjes, Kirsten Sorrell

1. Commencement & Land Acknowledgement
Call to order at 6:31pm
2. Adoption of Agenda
Suzanne motioned to accept the agenda, seconded by Stephanie
3. Adoption of Meeting minutes
 - Jared motioned to adapt the AGM minutes from May 2022, seconded by Stephanie
 - Jared motioned to adapt the April 2023 minutes, seconded by Stephanie
4. New Business
 - Year-end report
 - Thank you to all parent volunteers this year
 - Grants already applied for by the grant writer (FCC, Peavey Mart and Kal-Tire)
 - Summary of disbursements given during the year
 - Treasurer report - \$18,677.27 ending balance
 - Finished paying out the cash calendar, few additional expenses to come including classroom fees, Grade 4 field trip
 - Fundraising report
 - Last year it was voted at the AGM for three fundraisers, these were carried out throughout the year as planned, netting \$11,500 in fundraising this year.
 - Christmas fundraiser had net profit of \$6,800 (meat/poinsettias), also 50/50 at concert was \$839 plus \$100 donation back
 - \$2,700 profit from cash calendar plus \$100 donation back
 - Craft fair was just under \$1,000
 - Strong recommendation to continue with the same fundraisers as it was very successful, well received and supported.
 - Casino was May 7/8, all shifts were filled with only one last minute illness. Monies are expected to be received in July. Looking like an average of 31 months of waiting time, application was put in next day to apply again.
 - *Motion put forward by Suzanne to hold the same 4 fundraisers next year, includes the craft fair to be held on Sunday, November 5, this was seconded by Lacey.*
 - Principal report
 - Update to Outdoor Classroom, there was a delay on waiting for One Call to come out as well as some investigation with the town in regards to a water line. Looks to be clear of the intended location. Kessia presented on current monies

available, applying for grants and working with the school division. Many other schools are also interested in an outdoor classroom.

- Drumheller trip will be able to be done at no cost to students through monies received from Day Tripper and support from PSS.
- Discussion held for ability to continue to sponsor the Acorn to Oak award for the school
 - *Lacey made the motion to include the Pre-K classrooms in the Acorn to Oak this year as well, seconded by Kirsten.*
- Bylaw review
 - History provided around the fact the version preceding the current had been much more detailed but had become out of date. When applying for the casino initially it was determined that the bylaws were not in accordance with the requirements for AGLC and therefore they were updated at that point. Further the Alberta School Councils did also offer a workshop that was utilized.
 - Discussion was held as to the need for a Policy and Procedure Manual (17. Policies and Procedures) in the Bylaws. Overview and discussion held of the bylaws for the group.
 - Jared brought up idea of forming sub-committees, proposal for three separate committees (1) a program support fundraising committee, (2) project fundraising committee (which would include playground) and (3) craft fair. Discussion held as to the need for there to be clear parameters for the procedures and processes for the sub-committees, resulted in the idea creation for this to be a sub-committee also. This committee would dissolve once the Policies and Procedures Manual is created.
- AGM – Board Election
 - Chair
 - Christy nominated Lacey Laing, Melissa Camarta nominated Carly Rigler
 - Ballots were counted by Cindy Briggs, determined to be Carly Rigler
 - Vice-Chair
 - Nomination put forth by Melissa Camarta for Jared Thompson, passed.
 - Secretary
 - Nomination put forth by Jared Thompson for Sara Eisenzimmer, rescinded as conflict on Tuesdays
 - Nomination put forth by Jared Thompson for Brittany Zilinski, passed.
 - Treasurer
 - Nomination put forth by Melissa Camarta for Kirsten Sorrell, passed.
 - 3 Directors
 - Nominations put forth for the following Directors
 1. Jared Thompson nominated Lacey Laing
 2. Melissa Camarta nominated Suzanne Bielert
 3. Sara nominated Christy Condin
 4. Kirsten nominated Stephanie Dawson
 - a. Suzanne Bielert, Stephanie Dawson and Christy Condin were elected as Directors at vote.
 - Fundraising chair on the program side, 2 nominations put forth, Carmen Siemens and Jessica Kampjes will be co-fundraisers.

Unfinished Business

Drumheller fieldtrip grade 4, addressed earlier in meeting.

Adjournment

7:41pm

Next meeting to be September 26, 2023