



HOT LUNCH ORDERING

We are excited to announce that Hot Lunches at Bon Accord Community School are back for December 2022! We will be continuing with online ordering for all hot lunch orders to ensure accuracy with the orders and to make the process as easy for everyone as possible.

Here's how to get started...

Already Registered?

- ✓ Go to <https://bacs.hotlunches.net>
- ✓ Enter your username and password. If you do not remember your username, please email bacslunch@outlook.com and we can look it up for you.
- ✓ If you have a credit on your account, it will show when you click on orders or under Account Transactions. If you have questions or your credit is not showing, please email bacslunch@outlook.com and we will look into it.
- ✓ Proceed to order hot lunch for your child(ren)

New User

- ✓ If you are a new user - click on "Click Here to Register".
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Click the Attendees button and then click Add New. You will then enter your child's name, and then you will be asked to choose their class. Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)

Online Payments:

We are **ONLY** accepting online payments for hot lunch and are able to offer two options:

1. We are able to accept online credit card payments through the Hot Lunches website and their provider - Bambora. Processing fees will apply for payments paid online through Bambora
2. E-Transfers – payments can be sent to bacslunch@outlook.com – please ensure you put your child's name and class in the message. For an e-transfer password, please use hotlunch (all one word – lowercase).

If you are not able to pay online - please email bacslunch@outlook.com and other arrangements can be discussed.

Absolutely no late orders will be accepted after 4 p.m. on December 2, 2022.

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple. At this time, please do not register any children in Headstart as they are not onsite for Hot Lunches. They may be added later in the year for fundraising and other activities.

Important Notes:

- If your child(ren) is absent on the day he/she has ordered, **no refunds will be given**. You can email bacslunch@outlook.com to let us know if you will be picking up the lunch or to request us to deliver to another person.
- In the event of bus cancellations (inclement weather) on a hot lunch day, no hot lunch will be served and a new date will try to be scheduled for all students that purchased.
- If you choose not to participate in the hot lunch program for any reason and you have not provided a lunch for your child on a hot lunch day, your child will be sent to the office where they will follow normal protocol for this situation (which is a phone call to ask parents to bring a in a lunch for their child).
- Free hot lunches will be available to students periodically. However, they will be included on the online order and must be completed for the child in order for them to be included.

Thank you for your continued cooperation and support!

Sincerely,
The BACS Hot Lunch Committee
bacslunch@outlook.com

Hot Lunch Schedule – December 2022

Order must be submitted and paid for by Friday, December 2, 2022 at 4 p.m.

Thursday, December 8: Dairy Queen (KT)

Wednesday, December 14: Baked Pasta (KM)

If you are not able to complete an online order – please email bacslunch@outlook.com to make alternate arrangements.