

**Bon Accord Community School PSS  
Meeting Minutes of September 27, 2016**

**Attendance** Jessica Rigney, Tyler Hanson, Vanessa Mire, Melissa Camarta, Tammy Lefebvre, Kirsten Baglee, Stefanie Dawson, John Willey, Cathylynn Crampton, Liz Kohle, Shannon Requa, Amanda Couturier, Michelle McBride, Gaelyn Roberts, Nicole Roe, Christina Jeske

**1.0 Meeting called to order at 7:39 p.m.**

**2.0 Executive Elections:**

**2.1 Chairperson** - Gaelyn moves to nominate Jessica Rigney. Kirsten moves to nominate Christina Jeske. Jessica withdraws from nominations. Three calls made for nominations. Michelle moves to cease nominations; Jessica seconds. All were in favor.

**2.2 Vice Chairperson** - Stephanie Dawson volunteers for Vice Chairperson. Three calls made for nominations. Michelle moves to cease nominations; Gaelyn seconds. All were in favor.

**2.3 Secretary** - Amanda Couturier volunteers for Secretary. Three calls made for nominations; Michelle moves to cease nominations; Christina seconds. All were in favor.

**2.4 Treasurer** - Gaelyn moves to nominate Kirsten Baglee for Treasurer. Three calls made for nominations. Michelle moves to cease nominations; Amanda seconds. All were in favor.

**2.5 Fundraising Coordinator** - Vanessa Mire and Melissa Camarta volunteer to be co-coordinators. Three calls made for nominations. Michelle moves to cease nominations; Jessica seconds. All were in favor.

**3.0 Additions/Acceptance of agenda:** Kirsten moves to accept the agenda; Gaelyn seconds. All were in favour.

**4.0 Approval of previous meeting minutes:** Kirsten moves to accept the previous minutes from March and May meetings as written; Gaelyn seconds. All were in favour.

**5.0 Reports:**

**5.1 Treasurer**

-Balance from end June, \$10,185.87

-Need someone who was not on PSS last year to audit the books.

-Kirsten received 'dissolution of society' papers in the mail. Cindy Briggs will contact AGLC to find out what needs to be done. We cannot fundraise until this is resolved.

**5.2 Fundraising**

Last year's breakdown:

-Equinox - \$517.09

-Craft Fair - \$1013.40

-Little Caesars - \$2639

-Steeped Tea - \$692.06

-Raffle and 50/50 - \$4180.75

-Spring Fling - \$228.28

**6.0 Old Business**

**6.1 Annual report to administration**

-Working on it.

**6.2 Auditing**

-Need to do last years. (See Treasurers Report, 5.1)

**6.3 Annual return to registrar (Society files)**

-Currently being completed

**6.4 Joint-use**

-Came to new agreement in June 2016. Jean Tufford will continue as evening host.

**6.5 Insurance**

-Kirsten is just waiting for the bill to come in.

**6.6 Casino application**

-Jessica Rigney is currently working on the application. Gaelyn motions to apply for casino eligibility; Stephanie seconds. All were in favor.

**6.7 Meet the Staff Night**

-Amanda motions to have PSS pay the \$345 to cover the cost of the food; Kirsten seconds. All were in favor.

**7.0 New Business**

**7.1 2016/17 Membership/ Room Reps**

-HSAM - position open

-2R – Gaelyn Roberts

-HSPM – position open

-3JRK – Michelle McBride

-KM – position open

-4A – Melissa Camarta

-KT – Vanessa Mire

-4MRK – Stacey Collins

-1MC – Stephanie Dawson

-School Council – Jessica Rigney

-1Z – position open

-Lilian Schick – position open

-2G – Kirsten Baglee

**7.2 Fundraising Ideas and Plans**

-Amanda motions to have 'Amazing Savings' coupon books as first fundraiser, Kirsten seconds. All were in favor.

-Gaelyn motions to go ahead with the Craft Fair on November 6<sup>th</sup>; Amanda seconds. All were in favor. (4H will be doing the concession again)

-Other ideas put forward were, Sausage sales, Steeped Tea, Art cards, St. Albert Greenhouses Poinsettias or spring plants/flowers, 50/50 at Christmas concert.

**7.3 Wish List**

-Shannon Requa would like to implement a plan to beautify the highway side of the school grounds and modify the signage to incorporate a digital sign (roughly \$8400 for sign). Voting tabled to next meeting.

**8.0 Meeting Adjourned at 8:54 p.m.**

**Next meeting is scheduled for Tuesday October 25, 2016.**